

IIMU/F&AO/2024/05/478

Date: 20-05-2024

To
The Senior Audit Officer,
CRA-II
Office of the Principal Director Audit (Central) Ahmedabad
Branch office Rajasthan-Jaipur

Subject: Reply of your letter No. CRA-II/Exp./IR-57/IIM/2022-23/D-95 dated 22.04.2024

Dear Sir,

In compliance to Audit Inspection Report of IIMU for the period 2022-23, we are submitting as follows:

Reply to Para 1: Irregular payment of moving allowance to Faculty/Officers amounting Rs. 5.58 Lakh. (OBS-1143320)

(1) Prof Anupam Agarwal joined the institute 06th June 2022 via appointment letter no. IIMU/Faculty/Appt/2021-22/24 dated 21st January 2022. The Institute has been advised by the BOG of IIMU to foreclose the said contract. Accordingly, the Institute has promptly concluded the contract of Prof. Anupam Agarwal, effective February 01, 2023, providing three months' salary along with all associated benefits.

This was an exceptional case, as the BOG advised the Institute to foreclose the contract of Prof Anupam Agarwal on disciplinary ground with three months' salary along with all associated benefits. (reference IIMU 18th BoG meeting dated 7th January 2023, Agenda Item No. 12.1 / **Annexure -1**).

(2) Faculty members receive payments based on their entitlements, but the Director has the authority to approve higher rates in exceptional circumstances (refer to the Office Order dated July 1st, 2011, copy /**Annexure -2** attached). Due to the need for the individual to join earlier, the ticket prices were high. Also, the decision to shift luggage in advance led to higher moving costs. The Director has granted approval for the increased expenses.

- (3)
- Jijo Mathew-** Prof Jijo has shifted to campus in October 2022. The faculty member was engrossed in fulfilling his teaching responsibilities, which led to a busy schedule. Unfortunately, this busyness prevented him from meeting the deadline for submitting his claim.
 - Samadrita Bhattacharyya-** Prof Samadrita joined during Covid time, hence she was allowed to work from home. After that she has gone for maternity leave of 6 months from 17th Jan 2022 to 15th July 2022. She shifted to IIMU campus in July 2022. After shifting to campus, she submitted her moving allowance bills on 26th July 2022.

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- c) **Subhadip Pal**- Prof Subhadip pal has shifted to campus in June 2022. After shifting to campus, he submitted his moving allowance bills on 28th October 2022. The demanding nature of his teaching commitments resulted in the delay in submitting his claim.
- d) **Elizabeth Rose**- Prof Elizabeth joined the institute during COVID time, hence she was allowed to work from home. After that due to visa issue, she was unable to come to India. She joined the institute physically and shifted to campus in February 2023 hence submitted the claim on 03rd February 2023.

We have noted the observation and undertake that deadlines will be strictly maintained in future.

As per the above submission, para may please be dropped.

Reply to Para-2: संस्थान के स्वीकृत पदों की तुलना में कार्यरत स्टाफ की कमी (OBS-1143337)

This is to update you that the Board has recently approved 11 posts of non-teaching permanent staff in its 21st BOG meeting which was held on September 29, 2023. The Institute advertised vacancies for 7 posts and filled 5 posts. As on May 7th, 2024, the details of non-teaching permanent employees are as follows-

Group	Sanction Post	Present Strength	Vacant
A	5	4	1#
B	18	15 + 1@	2#
C	11	8	3#

@ - Candidate accepted the offer and will join the institute on 1st June 2024.

- Recruitment will be initiated in 2024.

For teaching permanent employees-

This is to update you that the Board has approved 10 posts of teaching permanent staff in its 18th BOG meeting which was held on January 07, 2023. As on May 7th, 2024, the details of teaching permanent employees are as follows-

Sanction Post	Present Strength
60	48+5*

* 5 faculty members have accepted the offer and will join the Institute soon.

Currently seven positions are vacant. The faculty recruitment is an ongoing process. We have rolling advertisement on our website for recruitment of faculty positions and applications are processed on a time-to-time basis, in concurrence with the need of the Institute and sanctioned Faculty strength.

However, we have not found any difficulty in teaching commitment due to vacant positions. Further, the Institute conducts special recruitment drive twice a year to hire SC/ST/OBC-NC/PwD/EWS candidates.

It is expected that the vacant positions will be filled in the next 12 months.

As per the above submission, para may please be dropped.

Reply to Para-3: Fixed Assets के भौतिक सत्यापन में Fixed assets कम पाया जाना राशि रूपए 7.92 लाख | (OBS-1143351)

Fixed asset verification for the financial year 2023-24 was conducted by an external agency. The detailed verification report had been submitted to the audit team during inspection audit.

As per the attached report, fixed assets with a netbook value of Rs. 792,433/- was not found during the verification process. The Board in its meeting held on 1st December 2023 approved the proposal to write off these assets. Consequently, this asset has been duly written off in our books of accounts for FY 2023-24 through Journal Batch nos 679005, 679021, 679018, 678997, 679023, 679025 (Attached - BoG Minutes, refer item no 4.4 in **Annexure -3**)

As per the above submission, para may please be dropped.

Reply to Para-4: Non recovery of Excess amount after completion of works Rs. 1.62 crore (OBS- 1143370)

The amount is deposited to CPWD on the basis of demand letter/form -65. After the completion of work and settlement of final bill, the excess funds are adjusted to the existing ongoing works. Several correspondences are done with CPWD i.e. Letter no. IIMU/E-in-C/CPWD/2021-22/660 dated 11.02.2022 (Copy enclosed **Annexure -4**) and email dated 19.02.2024 (Copy enclosed **Annexure -5**). For the works mentioned in the Audit enquiry, Sl. No. 1,2 & 3 are completed, and final bills are paid. The total amount of Rs. 56,52,361/- has been utilized in the ongoing infrastructure works and it is communicated to CPWD (Form 65 of Feb 2024 month attached (**Annexure -6**)). However, for the work in Sl. No. 4, the work is completed but the final bill is under scrutiny in CPWD. If any fund available with CPWD will be either returned to IIMU or will be adjusted to ongoing works.

As per the above submission, para may please be dropped.

Reply to Para-5. Irregularities noticed in CPWD works (OBS-1143392)

(1) Clause regarding advance for Deposit works

Only 10% of A/A & E/S advance was deposited to CPWD after conveying the A/A & E/S such as an amount of Rs. 1,16,70,194/- was deposited to CPWD for "Balance interior works at 6th,7th,8th, 9th Floors in Academic Block at IIM Udaipur" after sanction of A/A & E/S and requisition received from CPWD (Copy of letter and payment details are enclosed/ **Annexure - 07**). Thereafter, the expenditure incurred was deposited after requisition received from CPWD. No excess advance was paid to CPWD before award of work and in no case 100% advance was paid to CPWD. The communication from IIMU to CPWD with respect to the same is enclosed (Letter no. IIMU/E-in-C/CPWD/2021-22/661 dated 04.03.2022 – **Annexure - 08**).

(2) Excess advance sanctioned in r/o work "Development of Infrastructure of New Campus of IIM Udaipur SH: Boring of 2 nos. Tube wells at IIM Udaipur"

The A/A & E/S for "Boring of 2nos. Tube wells at IIM Udaipur" were conveyed to CPWD for an amount of Rs. 5,92,430/- on 13.02.2023. Accordingly, the work was tendered & awarded for an amount of Rs. 4,91,246/- by CPWD. The date of start of the work was 23.03.2023 and the stipulated date of completion and the actual date of completion of work was 22.06.2023 (copy of final bill and completion certificate attached **Annexure - 09**). The amount of Rs. 4,91,246/- was deposited by IIMU as per the demand raised by CPWD after completion of work and final bill raised by the contractor.

The work was completed within the time; however, it is wrongly mentioned as Work in progress in the monthly form-65 submitted by CPWD, which has been communicated by CPWD (Copy of letter enclosed) (**Annexure - 10**). No advance payment was deposited for the subject work and the amount was paid by the Institute to CPWD on 21.06.2023 on completion of the work. (**Annexure - 11**).

As per the above submission, para may please be dropped.

Reply to Para-6. कार्यों से संबंधित पत्रवलियों को उचित तरीके से संधारित किए जाने का अभाव तथा व्यय राशि से संबंधित दस्तावेजों की प्रस्तुति का अभाव । (OBS-1143406)

The works are given to CPWD on deposit works basis. The requirement of the works is given to CPWD and for some of the works, the design & drawings are in the scope of CPWD. The concept drawings are submitted by CPWD for approval and thereafter, the detailed drawings and as built drawings will be submitted by CPWD after completion of works along with all the necessary documents as per MoU. The communication of the same with CPWD is attached herewith. (**Annexure - 12**).

The pointwise reply to the queries is as follows:

1. Since, no works were financially complete, and any final bill was paid to the contractor except Boring of 2nos. borewell which was completed within the stipulated time. However, if any compensation is levied it is credited to work. The date of start, date of completion are available

in the agreement. The agreements of all the works have been submitted by CPWD and are available with IIMU.

2. The A/a& E/s, award letter, etc. sent by CPWD to IIMU from time to time are available in the work file.
3. The work is monitored by CPWD, and necessary documentation is done by CPWD. The penalty, if any collected by CPWD is available with CPWD, which is either adjusted in the ongoing works or will be refunded after completion of works.
4. Activity bar charts are submitted by CPWD and are available in the works file. The same are enclosed. **(Annexure - 13)**.
5. As per the latest CPWD manual, 10% of the estimated amount is deposited by IIMU and thereafter the funds are released as per expenditure incurred and demand raised by CPWD.
6. Monthly meetings are conducted. Physical and financial progress is reviewed. Minutes of the meetings are enclosed herewith. **(Annexure - 14)**.
7. As mentioned in point 3, the amount is adjusted in ongoing works. Several correspondences are done with CPWD i.e. Letter no. IIMU/E-in-C/CPWD/2021-22/660 **(Annexure - 4)** dated 11.02.2022 and email dated 19.02.2024 at enclosed **(Annexure - 5)**.
8. As mentioned in point 1, the copies of the agreement are submitted by CPWD, which are kept separately and not in the work file.
9. The sanctioned amount and actual expenditure are available in form 65 submitted by CPWD on monthly basis and available with IIMU and works file.
10. If the expenditure exceeds the tendered amount and the quantum of work exceeds the agreement quantity, the same is approved from the Competent Authority of IIMU and is conveyed to CPWD.
11. The works are carried out by CPWD as per the Architecture and structure drawings.
12. The estimate submitted by CPWD, A/A& E/S, etc documents are available in file.
13. Extra items/ deviation items are as per requirement of site condition and the same are raised by CPWD.
14. The Copies of the Monthly meeting notice to CPWD and the MoM are enclosed for your reference **(Annexure - 14)**.

As per the above submission, para may please be dropped.

Reply to Para-7. Visiting Faculties के Boarding and lodging पर अतिरिक्त परिहार्य व्यय राशि रु. 14.81 लाख (OBS-1143413)

The VFH facility was used as a transit accommodation for 36 students of MBA 2022-24 batch during the period of June 2022 to September 2022 due to shortage of hostel rooms. In the month of October, the ongoing work of construction of Cluster-4 was completed and these students were shifted to their designated hostels. This was done with the prior approval of Director, IIMU.

This is also worth mentioning that with the use of these 12 VFH facilities, we were able to cater to the urgent need for hostel accommodation. These 12 VFH houses were allocated to 36 students. The details of revenue generated due to the use of VFH are as below.

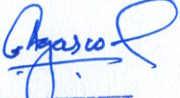
- (a) Tuition Fee for Term -1= Rs.220000 * 36 = Rs.79,20,000/-
(b) Hostel Fee for Term-1 = Rs 22000 * 36 = Rs. 7,92,000/-
(c) Mess Charges for Term-1 = Rs. 20000*36 = Rs. 7,20,000/-
Total = Rs. 94,32,000/-

During the period June 2022 to Sep. 2022, Guest Visiting faculties were put up at Mahinda Holidays & Resorts India, which is adjacent to the Institute and the institute had made payment of Rs.14,81,542/- only to the hotel.

As per the above submission, para may please be dropped.

Hope you will find all the details in order.

Thanking you



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